List of activities

Your journey to finding your next role begins today. Start exploring activities tailored to support your job search and earn points along the way.





Chart your career with CareersFinder



Online



Attend a career coaching or advisory session



O Hybrid

Unsure of the steps to grow your career? <u>CareersFinder</u> provides personalised upskilling and career recommendations by analysing your unique profile. Take the quiz today!

How to complete

If you completed the CareersFinder Quiz, you will receive career recommendations on your completion page. Upload a screenshot of one of your recommended occupations' information page as supporting document.

Important to note

You can only earn points from this activity **1 time (max. 2 points) per activity period**.

Receive guidance through career coaching or advisory services! Not sure where to start? Explore coaching options from <u>Workforce</u> Singapore, NTUC e2i, Ingeus and AKG (WSG-Supported Providers).

How to complete

First coaching/advisory session by WSG-Supported Providers If you attended your first coaching/ advisory session from Workforce Singapore, NTUC e2i, Ingeus or AKG, no supporting documents or further actions are needed. Your session will be automatically tracked, and points will be awarded within the next 5 working days. Follow-up coaching/advisory session by WSG-Supported Providers or career coaching/ advisory by other private companies

If you attended a follow-up coaching/advisory session with a WSG-Supported Provider, or received coaching/advisory from other providers, upload screenshots or files with the following details:

- Your name
- Coaching/Advisory company
- Date of session
- Indication that it is a career coaching/advisory session
- Indication that you have attended the session

Important to note

You can only earn points from this activity **1 time (max. 4 points) per activity period**.



Browse or subscribe to career-related content



Online



Update your resume on an online job portal

2 points

Online

Discover career opportunities and insights by exploring or subscribing to career-related content! Not sure where to start? Visit <u>CareersCompass</u> for career-related content, or subscribe to the Workforce Singapore Jobs & Career Advice channel on Telegram.

How to complete

If you subscribed to or browsed career-related content, upload screenshots or files with the following details:

- Website/channel/subscription name
- Details on career-related content

Important to note

You can only earn points from this activity **2 times (max. 2 points) per activity period**.

Maximise your job prospects with an updated resume! Visit any online job portal and update your profile with your latest resume. Not sure where to start? Visit <u>MyCareersFuture</u> and upload your latest resume to your profile.

How to complete

If you updated your resume online, upload supporting document(s) such as screenshots or files with the following details:

- Job portal name
- A copy of your uploaded resume or screenshot of your latest completed employment profile

Important to note

You can only earn points from this activity **1 time (max. 2 points) per activity period**.



Submit a job application



O Hybrid

Take action and submit a job application today! Not sure where to start? Log into <u>MyCareersFuture</u> to explore relevant opportunities and apply.

How to complete

MyCareersFuture

If you submitted a job application on MyCareersFuture, no supporting documents or further actions are needed. The job application will be automatically tracked, and points will be awarded by the next working day.

Important to note

Other job portals

If you submitted a job application on other job portals, upload screenshots or files with the following details:

- Your name
- Job portal or platform name
- Job details (e.g. title, company)

You can only earn points from this activity **5 times (max. 5 points) per activity period**.



Register with an employment agency



O Hybrid



Attend a career-related event, workshop or seminar



O Hybrid

Access more job opportunities by registering with an employment agency!

How to complete

If you registered for job search with an employment agency, upload screenshots or files with the following details:

- Date of registration
- Your name
- Employment agency name

Important to note

You can only earn points from this activity **1 time (max. 1 point) per activity period**.

Enhance your job search journey through career-related events, workshops or seminars. Not sure where to start? <u>Check out</u> Workforce Singapore's upcoming events.

If you attended a Career Catalyst session or Career Energiser workshop, no supporting documents or further actions are needed. Your attendance will be automatically tracked, and points will be awarded within the next 5 working days.

How to complete

If you attended a career-related event, workshop or seminar, upload supporting document(s) such as screenshots or PDF files with the following details:

- Date of event/workshop/seminar
- Your name
- Event/workshop/seminar title
- Name of organiser
- Indication of your attendance

If you attended a Career Catalyst session or Career Energiser workshop, no supporting documents or further actions are needed. Your attendance will be automatically tracked, and points will be awarded within the next 5 working days.

Important to note

You can only earn points from this activity **3 times (max. 6 points) per activity period**.



Complete a Skills and Training Advisory or SkillsFuture Advice workshop



O Hybrid

Explore how upskilling can boost your career progression or transition through a <u>Skills and Training Advisory</u> or <u>SkillsFuture Advice</u> workshop!

How to complete

Skills and Training Advisory If you attended a <u>Skills and Training</u> <u>Advisory</u>, upload the postconsultation email from the Skills

consultation email from the Skills and Training Advisory Team as supporting document. SkillsFuture Advice Workshop If you attended a <u>SkillsFuture</u> <u>Advice Workshop</u>, upload screenshots or files with the following details:

- Your name
- Workshop details

Important to note

You can only earn points from this activity **1 time (max. 1 point) per activity period**.



Network with an Industry Professional

3 points

O Hybrid

Receive industry knowledge and guidance by networking with an industry professional. Not sure where to start? Connect with a **Volunteer Career Advisor** through Workforce Singapore to receive sector and job-specific career advice from industry veterans.

How to complete

If you attended a networking session with an industry professional, upload screenshots or files such as an email exchange with the following details:

- Date of session
- Your name
- Profile of the industry professional
- Objective of the networking session

Important to note

You can only earn points from this activity **1 time (max. 3 points) per activity period**.



Apply for a job attachment programme



Online

Gain industry experience by applying for a <u>Career Conversion</u> <u>Programme</u> or <u>Mid-Career Pathways Programme</u>!

How to complete

If you applied for a job attachment programme, upload screenshots or files with the following details:

- Date of application
- Your name
- Company name
- Programme name

Important to note

You can only earn points from this activity **3 times (max. 3 points) per activity period**.



Attend a training course

2 points

O Hybrid

Start your upskilling journey today! Visit <u>MySkillsFuture</u> to discover supported training opportunities such as those under the <u>SkillsFuture</u> Level-Up Programme and boost your job search.

How to complete

If you started attending a training course, upload screenshots or files such as your course invoice or confirmation email from the training provider with the following details:

- Your name
- Course start date
- Name of training provider
- Course title

Important to note

You can only earn points from this activity **1 time (max. 2 points) per activity period**.



Participate in an employment-related volunteer programme



◎ In-Person

Take part in a volunteering programme that is relevant to your career goals!

How to complete

Upload supporting screenshots or files with the following details: Date/time of activity

- Date/time of activity
- Your name
- Name of organiser
- Volunteering opportunity details
- Indication of your completion/attendance



Attend a job interview



O Hybrid

If you landed a job interview, congratulations! You can also receive points by submitting supporting documents.

How to complete

If you attended a job interview, upload screenshots or files with the following details:

- Date/time of interview
- Your name
- Interviewing company name
- Job title
- Indication that it is a job interview